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PROCUREMENT SECTION

FOREIGN ENQUIRY

M/s.

Ref. No.: LAB-2295

Date: 26.03.2015

Due Date: 20.04.2015

Dear Sir,

You are requested to send your offer for the following items as per the terms and conditions mentioned below.

SL. NO.	DESCRIPTION	Quantity
	SPARES FOR PLANETARY MICRO MILL MODEL PULVERISETTE 7 PREMIUM LINE, FOR SEDIMENT SAMPLE ANALYSES	
1.	Grinding bowls with lid and seal ring Grinding bowls 80 ml volume for PULVERISETTE 7 Premium line Part No: 50.9620.00 agate, with steel casing	2
2.	Part No: 55.0200.05 Grinding ball 20 mm diameter; agate, polished	20

Your offer should contain the following information:

1. Submit your quotation on F.O.B/CIF basis.
2. Delivery Period:
3. Validity of quotation:
4. Quantity/Trade discounts, if any. :
5. Guarantee/Warranty of the product:
6. Taxes applicable (VAT if any):
7. Specify Brand/Make/Model of the item:
8. Enclose brochure/leaflet – Specification:
9. Mode of payment acceptable to you: No Advance payment will be made. Our normal payment terms by sight draft through our bankers. State Bank of India, Commercial Br., Vasco-Da-Gama, Goa-403 802 India if payment through Letter of Credit (L/C) is insisted. Please enclose detailed instructions for opening of L/C along with your Bank details.

NOTE: Please enclose a copy of valid certificate to substantiate as Authorized Dealer, Agent, Stockist or Trader, to consider your quotation.

Director, NCAOR reserves the right to reject any quotation received without assigning any reason.

Also confirm that “the rates quoted by you are reasonable and lowest charged to any of your customer”.

Yours faithfully,

Sd/-
Executive (Procurement)
For and on behalf of Director, NCAOR